

<<英语你得小心说 商务往来篇>>

图书基本信息

书名：<<英语你得小心说 商务往来篇>>

13位ISBN编号：9787502174934

10位ISBN编号：7502174931

出版时间：2010-1

出版时间：石油工业出版社

作者：江涛 编

页数：208

版权说明：本站所提供下载的PDF图书仅提供预览和简介，请支持正版图书。

更多资源请访问：<http://www.tushu007.com>

## <<英语你得小心说 商务往来篇>>

### 前言

首先需要说明的是，本书乃Peter潘根据自身惨绝人寰、潸然泪下的经历，经过七七四十九天的奋笔疾书后写成的。

他本人后来谈到自己在写作过程中的心情时，居然用了“咬牙切齿”和“痛不欲生”两个词来形容。由此可见，本书毫无疑问是Peter潘呕心沥血的倾力力作。

下面仅是他本人对这本旷世奇书做出的肺腑之言，不代表其他人的立场。

如果有主观臆断或搬弄是非的嫌疑，敬请大家宽人恕己，既往不咎。

时至今日，各种图书都争先恐后地粉墨登场。

无奈很多书籍都是黔驴技穷之作，千篇一律。

放眼望去，在琳琅满目的书籍中，能让读者一见钟情的寥寥无几。

究其原因，不外乎两点：一是，很多书籍内容毫无新意；二是，很多书籍在编写之前没有经过深入细致的调研，没能从读者的实际需求出发。

对症下药。

相较而言，“英语你得小心说系列”之《商务往来篇》是从Peter潘盲人摸象般的亲身经历中总结出来的。

## <<英语你得小心说 商务往来篇>>

### 内容概要

首先需要说明的是,《英语你得小心说:商务往来篇》乃Peter潘根据自身惨绝人寰、潸然泪下的经历,经过七七四十九天的奋笔疾书后写成的。

他本人后来谈到自己在写作过程中的心情时,居然用了“咬牙切齿”和“痛不欲生”两个词来形容。由此可见,《英语你得小心说:商务往来篇》毫无疑问是Peter潘呕心沥血的倾力力作。

下面仅是他本人对这本旷世奇书做出的肺腑之言,不代表其他人的立场。

如果有主观臆断或搬弄是非的嫌疑,敬请大家宽人恕己,既往不咎。

时至今日,各种图书都争先恐后地粉墨登场。

无奈很多书籍都是黔驴技穷之作,千篇一律。

放眼望去,在琳琅满目的书籍中,能让读者一见钟情的寥寥无几。

究其原因,不外乎两点:一是,很多书籍内容毫无新意;二是,很多书籍在编写之前没有经过深入细致的调研,没能从读者的实际需求出发。

对症下药。

相较而言,“英语你得小心说系列”之《商务往来篇》是从Peter潘盲人摸象般的亲身经历中总结出来的。

## 作者简介

江涛，原北京外国语大学青年教师，英国、挪威、荷兰等多国留学背景。从教多年，受中国各大省、市100多所知名高校之邀，演讲千余场，以其极具感染力的激情，一针见血的点评，坦诚务实的作风广受学员赞誉。主编《80天攻克雅思》、《英语大赢家》、《四六级晨读经典》等系列丛书，出版英语教学类书籍上千万字，畅销大陆，远销台湾及东南亚地区。2003年同语言学家、美籍华人彭铁城教授创办华盛顿国际英语学校；2005年创办卓成教育，首开中国民营教育机构多元化研究与大学师资培训之先河。同年，受国家领导人全国人大常委会副委员长成思危接见。

<<英语你得小心说 商务往来篇>>

书籍目录

Unit 1 Initial Confrontation  
 Topic 1 Airport Reception  
 Scene One Thank you for going off sick to visit our company.  
 Scene Two He is the general managers blue-eyed boy.  
 Scene Three I want to sell you on the idea.  
 Scene Four You are totally maxed out.  
 Scene Five Give me five.  
 Topic 2 Exchanging Name Cards  
 Scene One Mr. Smith will take the chair at the meeting today.  
 Scene Two He is an American China merchant.  
 Scene Three He is a confident man.  
 Scene Four I have looked up to your name.  
 Scene Five Ive heard about you.  
 Topic 3 Carrying Luggage  
 Scene One He is in the habit of doing things by halves.  
 Scene Two It cant be less interesting.  
 Scene Three I dont want to put you out.  
 Scene Four I think you are killing time.  
 Scene Five Get on the stick !  
 Topic 4 Introducing Schedule  
 Scene One Ten to one hell be late.  
 Scene Two How about at the eleventh hour?  
 Scene Three The meeting is coming off at 2 p.m.  
 Scene Four Id like to make a personal comment.  
 Scene Five You cannot be too careful.  
 Topic 5 Business Dinner  
 Scene One Me too.  
 Scene Two I cant agree with your suggestion more.  
 Scene Three He is capable of anything.  
 Scene Four He double-talked to me.  
 Scene Five She is out with the boss.  
 Unit 2 Knowing Cooperators and Yourself  
 Topic 1 Visiting  
 Scene One The manager will cry up the products you supported to us.  
 Scene Two Im afraid that he is on the go right now.  
 Scene Three He is out for lunch.  
 Scene Four He is burying his head in the sand.  
 Scene Five They gathered once a week in camera for designing new products.  
 Topic 2 Asking for Advice  
 Scene One C company and an institution are hand and glove together.  
 Scene Two Never cut comers.  
 Scene Three Do you have any juice?  
 Scene Four He made my blood boil.  
 Scene Five You must get on the ball.  
 Topic 3 Exchanging Ideas  
 Scene One The boss beats his chest.  
 Scene Two The machines must work well if theyre going to be the cash cow we want them to be.  
 Scene Three It is really a cheap shot.  
 Scene Four Dont get me wrong.  
 Scene Five You dont say!  
 Topic 4 Promoting Products  
 Scene One His eloquence brought down the house.  
 Scene Two You can have a try first.  
 Scene Three Your products have an edge on the competition.  
 Scene Four Dont play his game.  
 Scene Five He is an honest man.  
 Topic 5 Resolving Doubts  
 Scene One What you have done made me have to eat my words.  
 Scene Two Could I have an appointment with you?  
 Scene Three He is an easygoing person, but he always keeps a straight face.  
 Scene Four Our company is off the hook.  
 Scene Five This is a frank criticism of Tom.  
 Unit 3 Negotiating and Pestering Unceasingly  
 Topic 1 Testing Samples  
 Scene One Its obvious that the samples are below the average quality.  
 Scene Two I think your products are goldbricks.  
 Scene Three The style of our products is down to date.  
 Scene Four This is a fine kettle of fish!  
 Scene Five We will ask the manager of the factory to make good the loss.  
 Topic 2 Bargaining  
 Scene One Keep your shirt on.  
 Scene Two I think we will strike a bargain with you if you allow us a 2% discount.  
 Scene Three I can not bargain over this business with you.  
 Scene Four Were in the red this past month.  
 Scene Five Your quoted price is out of line with the prevailing level.  
 Topic 3 Expressing the Consent  
 Scene One I go along with you.  
 Scene Two Now you are talking!  
 Scene Three I am really in favor of your proposal because it has blown my mind.  
 Scene Four Your opinion is in accord with mine.....  
 Unit 4 The Accomplishment of Objectives

<<英语你得小心说 商务往来篇>>

章节摘录

A: It is really nice to meet you. I'm responsible for receiving you. B: Nice to meet you too. A: You must have been a little tired after a 12-hour flight. But I still hope you can spare some energy to hear about the schedule. B: OK!

I also want to know what I am going to do in the next few days. A: We have arranged to look around our new production base and discuss the details of the contracts we have already talked about before. After that, we. B: Excuse me?

I'd like to make a personal comment. I'm afraid the schedule seems a little busy, for I still want to enjoy some personal time. A: Sorry, it's my fault. I will make some adjustments. A: 很高兴见到您。这次由我负责接待您。

B: 很高兴见到您。

A: 12小时的旅行一定让您有些疲惫, 不过还是希望您能够听听行程安排。

B: 好的!

我也想知道接下来几天我的行程安排。

A: 我们将参观新的生产基地, 并探讨一些我们之前谈论过的合同细节问题。之后, 我们..... B: 抱歉, 打断一下。

我想发表下个人建议。

这个行程似乎安排得有点太满了吧, 因为我希望能留点私人时间。

A: 抱歉, 这是我的疏忽。

我会做一些调整。

<<英语你得小心说 商务往来篇>>

编辑推荐

英语你就得小心说！  
越是看似简单的句子，越要小心谨慎。  
文化背景的不同，生活习惯的差异，都会导致我们和老外的语言习惯和理解完全不同！  
如果我们按照汉语的思维习惯和理解去说英语。  
按照我们的三脚猫功夫来自由发挥说英语，不闹笑话才怪呢！  
怪呢！

版权说明

本站所提供下载的PDF图书仅提供预览和简介，请支持正版图书。

更多资源请访问:<http://www.tushu007.com>