

<<方法、标准与作业设计>>

图书基本信息

书名：<<方法、标准与作业设计>>

13位ISBN编号：9787302203469

10位ISBN编号：7302203466

出版时间：2009-7

出版时间：清华大学

作者：(美)弗瑞瓦兹|改编:李志忠

页数：722

版权说明：本站所提供下载的PDF图书仅提供预览和简介，请支持正版图书。

更多资源请访问：<http://www.tushu007.com>

<<方法、标准与作业设计>>

前言

本教材系列的出版正值中国学术界工业工程学科经历巨大发展、实际工作中对工业工程的概念、方法和工具的使用兴趣日渐浓厚之时。

在实际工作中有效地应用工业工程的手段将无疑会提高生产率、工作质量、合作的满意度和效果。

该系列中的书籍对工业工程的本科生、研究生和工业界中需要解决工程系统设计、运作和管理诸方面问题的人士最为适用。

<<方法、标准与作业设计>>

内容概要

本书系统地介绍了操作与过程分析、问题解决方法、决策方法、改善方案实施、动作与时间研究、作业取样及其标准化、薪酬制定、培训等实用性非常强的工业工程与现场改善的理论与方法。

本书从合理的工程方法、符合实际的作业标准以及公正的薪金报酬等3个方面为制造业和服务业等的管理提供了最基本的理论和方法，并辅以应用案例、习题和在线支持，是一本值得推荐的教材。全书实用性强，语言流畅，通俗易懂，适合工程类学科的本科生、研究生以及制造业和服务业的工程技术人员与管理者学习和借鉴。

<<方法、标准与作业设计>>

书籍目录

Pretace Chapter 1 Methods , Standards , and Work Design : Introduction 1.1 Productivity Importance 1.2 Methods and Standards Scope 1.3 Historical Developments Summary Questions References Websites Chapter 2 Problem-Solving Tools 2.1 Exploratory Tools 2.2 Recording and Analysis Tools 2.3 Quantitative Tools. Worker and Machine Relationships Summary Questions Problems References Selected Software Chpater 3 Operation Analysis 3.1 Operation Purpose 3.2 Part Design 3.3 Tolerances and Specifications 3.4 Material 3.5 Manufacture Sequence and Process 3.6 Setup and Tools 3.7 Material Handling 3.8 Plant Layout 3.9 Work Design Summary Questions Problems References Selected Software Selected Videotapes/DVDs Chapter 4 Manual Work Design 4.1 The Musculoskeletal System 4.2 Principles of Work Design : Human Capabilities and Motion Economy 4.3 Motion Study 4.4 Manual Work and Design Guidelines Summary Questions Problems References Selected Software Websites Chapter 5 Workplace, Equipment, and Tool Design Chapter 6 Work Environment Design Chapter 7 Design of Cognitive Work Chapter 8 Workplace and Systems Safety Chapter 9 Proposed Method Implementation Chapter 10 Time Study Chapter 11 Performance Rating and Allowances Chapter 12 Standard Data and Formulas Chapter 13 Predetermined Time Systems Chapter 14 Work Sampling Chapter 15 Indirect and Expense Labor Standards Chapter 16 Standards Follow-up and Uses Chapter 17 Wage Payment Chapter 18 Training and Other Management Practices Appendix 1: Glossary Appendix 2: Helpful Formulas Appendix 3: Special Tables Index

<<方法、标准与作业设计>>

章节摘录

Successful methods changes implemented included water jet cutters in place of manual trimming of the carpets with knives, a decrease in the number of times the carpets were handled manually with excessive pinch grips, and changes in gluing and sewing operations. In addition, the working conditions through the employees perspective were analyzed with a health and safety survey, and the workers were provided with various levels of ergonomics training. As a result, the number of OSHA-recordable musculoskeletal injuries dropped from a high of 55 in the first year, to 35 in the second year, to 17 in the third year, and to an eventual low of 8 in the fifth year.

However, more important, the ergonomics program was considered so successful by OSHA that the abatement program oversight was terminated after the second year !

SUMMARY Increased output and improved quality are the primary outcomes of methods and work design changes, but methods changes also distribute the benefits of improved production to all workers and help develop better working conditions and a safer working environment, so the worker can do more work at the plant, do a good job, and still have enough energy to enjoy life. The examples of effective implementation of methods changes clearly demonstrate the need to follow an orderly approach, as presented in Figure 2.1. The methods engineer should note that it is not sufficient to use sophisticated mathematical algorithms or the latest software tools to develop the ideal method. It is necessary to sell the plan both to management and to the workers themselves.

Additional interpersonal techniques and strategies for dealing with people to better sell the method are presented in Chapter 18. **QUESTIONS** 1. Compare and contrast a decision table with value engineering. 2.

How does one define the benefits especially related to health and safety in cost-benefit analysis ?

3. What are the principal concerns of management with regard to a new method that is relatively costly to install ?

4. What is meant by the discounted cash flow method ?

5. What is meant by the payback method ?

How is it related to the return on investment method ?

6. What is the relationship between return on capital investment and the risk associated with the anticipated sales of the product for which a new method will be used ?

7. What two specific subjects should be emphasized in writing the job description ?

8. Is time a common denominator of labor cost ?

Why or why not ?

9. What is a job evaluation ?

10. Which four methods of job evaluation are being practiced in this country today ?

11. Explain in detail how a point plan works.

版权说明

本站所提供下载的PDF图书仅提供预览和简介，请支持正版图书。

更多资源请访问:<http://www.tushu007.com>