

### 图书基本信息

书名：<<(如何使用标点符号 ( 企鹅写作指南 ) )How to Punctuate>>

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## 内容概要

This practical one-stop guide explains all the punctuation marks you are ever likely to encounter. From commas to colons, it shows you which marks to use and where to put them in a sentence, with helpful examples of correct and incorrect use and advice for writing on computers. Ideal for both quick reference and in-depth browsing, the guide provides all the tips and techniques you need for Accurate Punctuation.

书籍目录

Introduction  
1 What is punctuation for?  
2 Good and bad punctuation - and how to improve yours  
3 Sentences and non-sentences  
4 Full stops  
5 Question marks  
6 Exclamation marks  
7 Commas  
8 Semicolons  
9 Colons  
10 Dashes  
11 Quotation marks  
12 Brackets  
13 Ellipsis  
14 Oblique  
15 Apostrophes  
16 Hyphens  
17 Capital letters  
18 Paragraphs  
19 Italics, boldface type and underlining  
20 Direct speech, correspondence, and essays and reports  
Technical terms  
Bibliography  
Index

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